

kinetics group

Making IT work for you



Small Business Accelerator

"Having a secure, reliable network infrastructure is vitally important to us. I would have no hesitation in recommending Kinetics to anyone looking for an IT service/solution"

Now, even the smallest business can have the most powerful IT systems.

The rules have changed, now small and nimble wins!

In a small business, every dollar counts. Resources are limited, capital has to be restricted to income producing activity.

But just because funding isn't there for IT doesn't make it any less important. Small businesses still need all the same outcomes.

You and your team need to share your documents, emails and critical business information whether you are working in the office, on the road, working from home or from a hotel. You need your IT to be secure and reliable, and you need it to be easy for all your staff to use.

It's about working smarter. It's about being dynamic and flexible.

Competing successfully in a challenging marketplace means you need enterprise level IT, but without the all the costs.

But where do you start?

You need some one who can just make it work for you. You need a trustworthy IT partner who can set you up quickly and inexpensively. s where Kinetics help you, so you can safely and securely share documents with your work colleagues without needing to invest in a expensive server.

Building on Microsoft Online Services, we give your small business all the benefits of a server, without the cost.

For one price, Kinetics can do it all for you, so that you can get on with running your business. We will :

- Setup and configure Microsoft Online Services with your details
- Create up to five users
- Provide a basic web portal with document sharing functionality
- Provide standard Word templates to ensure your business documents are consistent and of a quality that your professional image demands
 - ◇ blank document
 - ◇ letterhead
 - ◇ facsimile header
 - ◇ invoice
- Set up Microsoft Live online meeting tool so you can make presentations and share information with anyone in the world, anywhere, at anytime, without leaving home!
- Provide a two hour handover session including coaching on how to use the Online Services toolset
- Provide quick reference guides and supporting documentation



CORE FUNDAMENTALS Programme Features

Empowering your small business with the tools of big business

... at a small business price

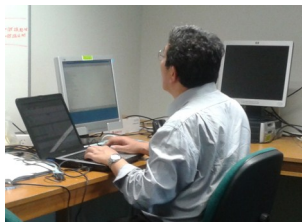
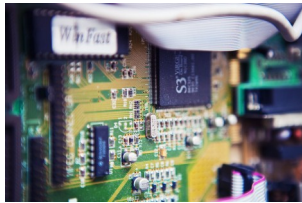
Conditions

Microsoft Online Services

Small Business Accelerator is built on Online Services. We'll arrange the subscription for you, so all you have to do is keep it current.

Microsoft Office 2010 & 2007

Some of the features are built in Microsoft Office 2010 & 2007. To access these, you need Office 2010 or 2007 installed on all participating PCs. Kinetics will provide the configuration instructions necessary to reap the benefits of the Small Business Accelerator.



Small Business Accelerator	
Microsoft Online Services	Empower your small business with <ul style="list-style-type: none"> • Shared Email, Contacts, Tasks and Calendars • Shared Documents • Online Meetings: meet and share files anywhere in the world at anytime without needing to leave home • Standardised forms and templates
Additional Options	
SharePoint Igniter	Extend your online SharePoint portal to add real value to your business. Turn your SharePoint portal into an interactive intranet. We'll show you how to build workflows to automate your business processes giving you efficiency and consistency. We'll help you build additional document libraries to meet your small business needs and we'll empower you to continue to evolve the site as your business also evolves.
Additional coaching	Access to a <i>Power User</i> on demand that you can call on for help. Someone who will spend the time to show you, and your staff, how to use your computers better to do your daily work. Our Coaches can help you do those one-off tasks too. Someone who will focus on you - not your PC, to help you get the most from your technology investment.
More templates and forms	Consistent documents made easy. Let Kinetics take your commonly used business files and build templates, making it easy for you and your team to generate professional looking, consistent documents every time.
Kinetics KARE Core Fundamentals	Safe computing means knowing your PCs and Laptops are well maintained. Viruses strike unprotected computers. With Kinetics KARE, you'll have the confidence of knowing your computers are current and up to date with Microsoft and Anti-Virus updates.
PC and Laptops Backup	Robust online backups of critical data on laptops and PCs, to guarantee your precious business information.

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